

RUSSIAN RIVER COUNTY WATER DISTRICT
Board of Directors Regular Meeting

MINUTES

Board of Directors Regular Meeting
Tuesday, October 26, 2021
MEETING HELD VIA ZOOM VIDEO CONFERENCE

BOARD MEMBERS PRESENT: Kimberly Burr, President
Rich McGowan, Vice-President
Janet Zagoria, Director
Ed Monroe, Director
Alan Horobin, Director

BOARD MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Jack Locey, District Engineer
William Adams, District Counsel
Jamie Dunton, District Manager
Vicky Mwangi, District Administrator
Stephanie Voet, Robert Sherod – RRU Staff
Customers: Scott Strong & Robinn Van Deusen

The Board President Kimberly Burr called the regular meeting of the Board of Directors to order at 6:04PM on Tuesday, October 26, 2021. Board considered AB 361 that permits virtual meetings during the proclaimed Covid health emergency. On motion by Ed Monroe and second by Alan Horobin, the board unanimously approved for the meeting to be held via Zoom.

PUBLIC COMMENT/CORRESPONDENCE:

1. Drought assistance – State Water Resources Control Board is officering assistance/information regarding drought mitigation strategies and types of funding available to districts impacted by the drought.
2. AB 361 allowing for virtual board meetings.
3. Customers Scott Strong and Robin Van Dusen – property address is 10829 Canyon Rd. Mr. Strong explained that the generator at the water tank is noisy and the exhaust fumes blow towards their home. The board will discuss the issue and determine the appropriate solution.

CONSENT -AGENDA

NOTE – Roll call voting was used to pass all motions in this agenda.

Minutes - On motion by Rich McGowan and second by Ed Monroe, September 28, 2021, regular meeting minutes were unanimously approved.

Warrants - On motion by Rich McGowan and second by Ed Monroe, Operations Warrant Register #7 for \$38,030.37, and Register #8 for \$200, were approved, unanimously. The Board discussed the warrants and the nature of services provided.

ADMINISTRATION

None

ENGINEERING REPORT

Regarding the Wells and VFDs electrical faults problem - Mr. Locey, using a diagram of the system explained how it will work after the special filters are installed. He estimated the cost at \$20K. The board reviewed the plan and confirmed that this will be a capital improvement. To keep this project moving, the board unanimously approved a budget not to exceed \$25K, motion by Rich McGowan and a second by Alan Horobin.

Regarding the meter replacement funding – Mr. Locey explained that funding from USDA is available at 2% per year for 40 years. The board discussed this project noting that the replacement cost is approximately \$1M, and debt service would likely be covered by customer water rate increases. Mr. Locey agreed to calculate the approximate rate increase per customer for the next meeting. In addition, the board discussed the type of meters available, which includes meters with or without transmitters. Mr. Locey recommended meters with transmitters and cloud capabilities.

NEW BUSINESS

Web payment of water bills – Director Zagoria explained that the process was updated to allow for recurring payment options. Updates to the system continue.

Past due accounts – Mrs. Voet presented a list of overdue accounts and requested the disconnection of water meters on certain parcels with large overdue balances. Mr. Adams, District Counsel, recommended to hold off due to the state shutoff moratorium up to December 31, 2021. Therefore, this will be revisited in the new year.

LEGAL REPORT

None

OPERATIONS REPORT

Mr. Sherod reported on the water system noting that after the recent rains RRU was monitoring flood levels; ensuring generators were able to keep the tanks full after power outages; and checking for leaks. One customer had a 57K gallons leak after a tree branch broke their pipes. Regarding Mr. Strong's concerns regarding the generator noise and exhaust fumes, RRU will look into this and report back to the board.

AD HOC

None

NEXT AGENDA

1. Wells and VFDs
2. Meter replacement funding
3. Web payment
4. Generator noise and exhaust fumes.

There being no further business, the meeting adjourned at 7:29 PM. Next regular board meeting is scheduled for Tuesday November 23, 2021 at 6:00PM.

Respectfully submitted,

Vicky Mwangi,
District Administrator

APPROVED:

Ed Monroe: _____

Rich McGowan: _____

Janet Zagoria: _____

Alan Horobin: _____

Kimberly Burr: _____