

RUSSIAN RIVER COUNTY WATER DISTRICT MINUTES

Board of Directors Regular Meeting

Tuesday, January 30, 2024

LAGUNA HIGH SCHOOL LIBRARY

7050 Covey Rd, Forestville, CA 95436

BOARD MEMBERS PRESENT: Kimberly Burr, President
Richard McGowan, Vice-President
Janet Zagoria, Director
Alan Horobin, Director
Decker Smith, Director

BOARD MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: William Adams, District Counsel
Brent Beazor, District Engineer
Jamie Dunton, District Manager
Stephanie Voet, Assistant District Manager
Vicky Mwangi, District Administrator

The Board President Kimberly Burr called the regular meeting of the Board of Directors to order at 5:05PM on Tuesday January 30, 2024, at the Laguna High School Library.

PUBLIC COMMENT/CORRESPONDENCE

1. Notice from IRS reporting receipt of tax-exempt bond form.
2. Letter from US EPA re: Fifth Unregulated Contaminant Monitoring Rule Testing requirements for PFAS and Lithium – the District was chosen to participate in the testing/monitoring.

CONSENT AGENDA

Agenda – On motion by Alan Horobin and second by Decker Smith, the Agenda was approved, as amended. Warrant #23 was eliminated.

December 21, 2023, Minutes – On motion by Janet Zagoria and second by Alan Horobin, minutes were unanimously approved.

Warrants – Motion to approve Warrant registers #20 for \$50,748.95, #21 for \$625, and #22 for \$325 was moved by Alan Horobin, seconded by Janet Zagoria, and approved by all. The board discussed the warrants and services/goods provided.

ADMINISTRATION REPORT

Ms. Mwangi presented the Income & Expense Report YTD- Compared to budget, Income is at 56% and Expenses are at 47%. For line items that have exceeded budget, this might be due to timing of vendor invoices, or the annual expenditure has occurred. Additional information will be provided on Dues and Subscription line item at the next meeting.

2024 Board meeting calendar – December meeting will be on the 17th. Meetings continue to be held on the 4th Tuesday of each month. The library's availability has been confirmed.

Board President – On motion by Janet Zagoria and second by Alan Horobin, Director Rich McGowan was nominated, unanimously.

Board Vice-President – On motion by Janet Zagoria and second by Rich McGowan, Director Alan Horobin was nominated, unanimously.

Audit Report for June 30, 2023 – postponed to next month.

ENGINEERING REPORT

Mr. Beazor reported – He approximates total construction costs to replace Our Peak tank and to coat Young tank at \$950K, and an additional \$250K for soft and administration costs. USDA funding will cover \$1.025K at approximately 3% to 3.5% interest; the District will be responsible for approx.. \$175K of the total cost. Additional information will be presented at the next meeting.

LEGAL REPORT

Insurance Policy – Mr. Adams reviewed the policy highlights and will present additional details at the next meeting.

Canyon Road claim – no new information.

NEW BUSINESS

Website ADA compliance the discussion continues.

Regarding the District’s exposure to check fraudsters, Mr. Adams will review the District’s insurance policy for coverage.

Signature Authorization form – the County needs an updated form.

OPERATIONS REPORT

None

AD HOC

The committee will be suspended for now.

NEXT AGENDA

1. Water Tanks upgrade
2. Insurance Policy coverage
3. Canyon Road costs/Claim
4. Website ADA Compliance

There being no further business, the meeting adjourned at 6:14PM on motion by Kimberly Burr and second by Decker Smith. Next regular board meeting is scheduled for February 27, 2024, at 5:00 PM.

Respectfully submitted,

Vicky Mwangi, District Administrator

APPROVED:

Kimberly Burr: _____

Rich McGowan: _____

Janet Zagoria: _____

Alan Horobin: _____

Decker Smith: _____