

RUSSIAN RIVER COUNTY WATER DISTRICT MINUTES

Board of Directors Regular Meeting

Tuesday, February 27, 2024

LAGUNA HIGH SCHOOL LIBRARY

7050 Covey Rd, Forestville, CA 95436

BOARD MEMBERS PRESENT: Richard McGowan, President
Alan Horobin, Vice-President
Janet Zagoria, Director
Decker Smith, Director
Kimberly Burr, Director

BOARD MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: William Adams, District Counsel
Brent Beazor, District Engineer
Jamie Dunton, District Manager
Stephanie Voet, Assistant District Manager
Vicky Mwangi, District Administrator

The Board President Rich McGowan called the regular meeting of the Board of Directors to order at 5:05PM on Tuesday February 27, 2024, at the Laguna High School Library.

PUBLIC COMMENT/CORRESPONDENCE

1. CSDA notice – it addressed Initiative 1935. Mr. Adams explained that this is an initiative that would impact several agencies and their ability to pass revenue measures, if it passes.
2. EPA Webinar – On safety, security, threats and mitigation. Ms. Voet attended the webinar which covered these issues and preparedness.

CONSENT AGENDA

Agenda – On motion by Kimberly Burr and second by Decker Smith, the Agenda was unanimously approved.

January 30, 2024 minutes – On motion by Decker Smith and second by Janet Zagoria, minutes were approved as amended.

Warrants – Motion to approve Warrant registers #23 for \$34,238.89, #24 for \$625, and #25 for \$500 was moved by Janet Zagoria, seconded by Kimberly Burr, and approved by all. The board discussed the warrants and services/goods provided.

ADMINISTRATION REPORT

Ms. Mwangi presented the audit for June 30, 2023. The auditor issued a clean audit report. Raised a management point of limited staff therefore limited segregation of duties. Ms. Mwangi addressed questions regarding the information in the audit report.

Ms. Mwangi presented a report reflecting Dues, Permits and License payments over the past 4 years. The board discussed the purpose and trend of these payments.

ENGINEERING REPORT

Mr. Beazor presented a report summarizing the Young Tank Rehabilitation and Our Peak Tanks replacement project. Total cost is \$1,288,000, of which the District is responsible for \$241,000 and USDA debt will cover the balance. The board discussed these projects and the funding extensively. On motion by Alan Horobin and second by Decker Smith the Project proposal was unanimously accepted.

LEGAL REPORT

Insurance Policy – Mr. Adams explained that the cost of cyber coverage and ADA compliance exposure outweighs the benefits.

Canyon Road claim – The board discussed the litigation.

NEW BUSINESS

New Roof for Z-1 – Mr. Dunton explained the roof repair work needed at Z-1. On motion by Alan Horobin and second by Decker Smith, a not to exceed total of \$12,000 was unanimously approved.

Website maintenance – the discussion continues.

OPERATIONS REPORT

During the recent storms, RRU monitored through SCADA the flow and river elevation. The well was shut down in anticipation of the river cresting. No issues were reported within the District.

NEXT AGENDA

- 1. Water Tanks upgrade
- 2. Canyon Road costs/Claim
- 3. Website ADA Compliance

There being no further business, the meeting adjourned at 6:40PM on motion by Janet Zagoria and second by Decker Smith. Next regular board meeting is scheduled for March 26, 2024, at 5:00 PM.

Respectfully submitted,

Vicky Mwangi, District Administrator

APPROVED:

Kimberly Burr: _____

Rich McGowan: _____

Janet Zagoria: _____

Alan Horobin: _____

Decker Smith: _____