

# RUSSIAN RIVER COUNTY WATER DISTRICT MINUTES

Board of Directors Regular Meeting

Tuesday, May 28, 2024

LAGUNA HIGH SCHOOL LIBRARY

7050 Covey Rd, Forestville, CA 95436

BOARD MEMBERS PRESENT: Richard McGowan, President  
Alan Horobin, Vice-President  
Janet Zagoria, Director  
Decker Smith, Director  
Kimberly Burr, Director

BOARD MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Jamie Dunton, District Manager  
Stephanie Voet, Assistant District Manager  
Brent Beazor, District Engineer  
William Adams, District Counsel  
Victoria Mwangi, District Administrator

The Board President Rich McGowan called the regular meeting of the Board of Directors to order at 5:00PM on Tuesday May 28, 2024, at the Laguna High School Library.

## **PUBLIC COMMENT/CORRESPONDENCE**

1. Sonoma LAFCO – fiscal year 2024-2025 approved preliminary budget.
2. PFAS - \$1.4Billion contamination settlement. Since the District did not opt out of PFAS testing, we can participate in the settlement. RRU will complete the necessary forms.

## **CONSENT AGENDA**

Agenda – On motion by Kimberly Burr and seconded by Decker Smith, the Agenda was unanimously approved as amended.

March 26, 2024 minutes – On motion by Alan Horobin and seconded by Decker Smith, minutes were approved by all.

Warrants – Motion to approve Warrant registers #31 for \$44,633.76, #32 for \$625, and #33 for \$315.01 was moved by Janet Zagoria, seconded by Alan Horobin, and approved by all. The board discussed the warrants and services/goods provided.

## **ADMINISTRATION REPORT**

Income and Expense YTD – Comparing budget to Actual, Revenues are at 90% of budget which means the District is ahead. Total Expenses are 83% of the budget which means the District is on target. For certain expense line items Actual exceeds budget, in particular Repairs & Maintenance, which is due to unexpected repair projects.

Fiscal Year 2024-2025 Preliminary Budget – Ms. Mwangi discussed the budget which projected an increase in revenues of 7% and approximately the same for most expense line items. The board discussed the budget and adjustments will be made accordingly.

**ENGINEERING REPORT**

Water tanks upgrade – Mr. Beazor explained the following: Total project cost is approximately \$1,293,000 of which the District will cover \$241,000 and financing will cover \$1,052,000. He reviewed the various financing scenarios and the impact on customers. The board discussed the scenarios in detail.

**LEGAL REPORT**

None.

**NEW BUSINESS**

Z-1 Tank fireproofing work – Directors McGowan and Horobin visited the site and gave their recommendations to Russian River Utility. Cost estimates will be obtained from local companies.

Website ADA Compliance – this will be an ongoing subject.

Quote for website work – Director Zagoria will report at the June meeting.

**OPERATIONS REPORT**

Mr. Dunton explained that a tree fell on fire hydrant #86 at Summer Home Park. Repair work will start soon. The board discussed the related cost and suggested asking the Hacienda Home Owners Association or our insurance carrier to cover some of the cost.

**NEXT AGENDA**

1. Water Tanks upgrade
2. Z-1 fireproofing work
3. Website ADA Compliance

There being no further business, the meeting adjourned at 5:49PM on motion by Alan Horobin and second by Decker Smith. Next regular board meeting is scheduled for May 28, 2024, at 5:00 PM.

Respectfully submitted,

\_\_\_\_\_  
Vicky Mwangi, District Administrator

**APPROVED:**

Kimberly Burr: \_\_\_\_\_

Rich McGowan: \_\_\_\_\_

Janet Zagoria: \_\_\_\_\_

Alan Horobin: \_\_\_\_\_

Decker Smith: \_\_\_\_\_